



**WESTERVILLE YOUTH  
BASEBALL AND SOFTBALL LEAGUE**

*Serving Our Community's Young People Since 1951*

**CONSTITUTION  
AND  
REGULATIONS AND BY-LAWS**

**Constitution Last Amended: November 21, 1999**

**Regulations and By-Laws Last Amended: October 9, 2022**

**CONSTITUTION  
of  
WESTERVILLE YOUTH BASEBALL AND SOFTBALL LEAGUE, INC.**

Organized as a not for profit corporation under the laws of the State of Ohio  
(As Last Amended on November 21, 1999)

**Article I – Name**

The name of this corporation shall be: Westerville Youth Baseball and Softball League, Inc. (hereinafter referred to as the "League").

**Article II – Location**

The place in Ohio where its principal office is to be located is Westerville, Franklin County.

**Article III – Purpose**

The League shall be organized to operate and supervise a baseball and softball program for the benefit of eligible participants, which shall be designed and conducted in such a manner as to maximize and promote participation and active recreational experiences under rules and regulations to that end.

The League shall have the ability to buy, own, sell, lease, exchange and otherwise deal in lands and real estate generally consistent with the purpose to exist and function for the sole exclusive benefit of its participants.

The League shall have the ability to purchase, lease and otherwise acquire equipment and paraphernalia of all types and descriptions to be used in connection with and/or furtherance of the general program.

The League shall have the ability to raise funds, perform functions, and carry on activities of any kind and all types which are incidental and related to such fund raising and which are consistent with the organization's not for profit nature.

The League shall have the ability to engage in any other activity, function, or transaction in which a not for profit organization may engage under Ohio law which, in the opinion of the Board of Trustees, is necessary to accomplish its purpose.

**Article IV – Statement of Policy**

It shall be the policy of the League to conduct its activities so that the physical and moral welfare of the young people for whose benefit it is organized shall remain paramount, and all matters of policy shall be determined on that basis.

No person who is a member of or who is employed by or who is connected in any way with the League shall receive financial benefit beyond the reasonable value of the services in carrying out the purpose for which the League has been organized.

In order to secure suitable and adequate financial backing to carry out the purpose of the League, it shall be the policy of the League to permit only such sponsors who are interested in the League as a means of contributing to the welfare of young people.

It shall be the policy of the League to prohibit any direct advertising of alcoholic beverages or tobacco products in connection with the League or any of its programs.

No substantial part of the activities of the organization shall be carrying on of propaganda, or otherwise attempting to influence legislation, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

### **Article V – Participation**

To determine eligibility for participation, the geographic boundary of the League shall coincide with the geographic boundary of the Westerville City School District. Persons who reside within the boundary of the League are eligible to apply for participation.

Persons who do not reside within the boundary of the League are eligible to apply for participation:

- a. If the person attends a school within the boundary of the League.
- b. If a parent or legal guardian resides within the boundary of the League.
- c. If a parent or legal guardian works within, or is employed by a business within, the boundary of the League.
- d. If an exception to allow participation is granted by a majority vote of the Board of Trustees.

All eligible persons who wish to participate as players must also meet age and other requirements established by the League. All participants must abide by League rules in order to remain eligible to participate.

### **Article VI – Board of Trustees**

The Board of Trustees (hereinafter referred to as the "Board") shall be composed of persons elected as Trustees by the Voting Members of the League at an annual meeting, persons elected as League officers by the Board, and persons appointed to fill Trustee vacancies, for the terms and/or in the manner provided for in the Regulations and By-Laws of the League.

### **Article VII - Officers**

The officers of the League shall consist of a President, Secretary, Treasurer, Chief Financial Officer, Boys' Program Director, Girls' Program Director and Umpire Director.

Any person may hold any two or more offices and perform the duties thereof, except that the following offices shall not be held simultaneously by the same person: a. President and Secretary; and b. Chief Financial Officer and Treasurer.

### **Article VIII – Voting Members**

The persons entitled to vote at an annual meeting or special meeting of the League, as defined in the League Regulations and By-Laws shall be:

- a. All members of the Board.
- b. All non-Trustees who are or were staff members appointed by the Board for League programs during the twelve months immediately prior to such meeting.
- c. Every Head Coach from all teams in League programs during the twelve months immediately prior to such meeting.

In accordance with the principle of equality of members, no person shall be entitled to more than one vote, even though a person may qualify to vote under more than one classification of Voting Member as described above.

When a Head Coach cannot represent a team at an annual or special meeting, that Head Coach may appoint a representative from the parents of players on the team to vote in the place of the Head Coach. When a person is a Head Coach of more than one team, that Head Coach may vote on behalf of one of the teams and appoint a representative from the parents of players on the other team to vote in the place of the Head Coach for such team.

#### **Article IX – Government**

The government of the League shall be under the direct supervision of the Board.

The Board shall have the power to purchase or otherwise acquire for the League any property, right or privilege at such price or consideration and upon such terms as the Board may deem, in its sole discretion, appropriate in the circumstances.

The Board shall have the power to appoint, remove or suspend volunteers and/or agents and to determine their duties.

The Board shall have the power to delegate any of its powers, authority and/or responsibility to any of the League's officers, standing committees, special committees or other agents, persons or entities chosen by the Board, with any powers as the Board may see fit to grant; however, all actions taken pursuant to such delegation are subject to review and ratification by the Board.

The Board shall have the power to do, cause or take any action in any League matter on behalf of the League, by whatever means in its sole discretion is deemed appropriate in the circumstances.

All rules governing the play of baseball and softball, the legality of players and related questions shall be in accordance with the rules and regulations adopted by the Board.

#### **Article X – Indemnification**

The League shall indemnify each Trustee, officer, volunteer or employee, each former Trustee, officer, volunteer or employee, and each person who is serving or has served at its request as a Trustee, officer, volunteer or employee of another entity, against expenses, judgments, decrees, fines, penalties and amounts actually incurred or paid in connection with the defense, settlement or adjudication of any pending or threatened claim, action, suit or proceeding, criminal or civil, to which that person is or may be made a party by reason of

being or having been such Trustee, officer, volunteer or employee, provided that a determination is made by the Board that: (a) the person was not and has not engaged in gross negligence or willful misconduct in the performance of the person's duty to the League; (b) the person acted in good faith in what the person reasonably believed to be the best interests of the League; and (c) in any matter the subject of a criminal claim, action, suit or proceeding, the person had no reasonable cause to believe that the person's conduct was unlawful. The determination of whether indemnification shall apply with respect to each claim, action, suit or proceeding shall be made by: (i) a majority of Trustees of the League acting at a meeting at which a quorum consisting of Trustees who are not parties to or threatened with such claim, action, suit or proceeding is present and on which determination only such Trustees vote; or (ii) independent legal counsel in a written opinion, if such quorum cannot be obtained to vote on such indemnification, or, even if obtainable, a majority of the Trustees qualified to vote so direct. The termination of any claim, action, suit or proceeding upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that any Trustee, officer, volunteer or employee did not act in good faith in what the person reasonably believed to be in the best interests of the League or had reasonable cause to believe that the person's conduct was lawful. Expenses incurred by any person in defending any claim, action, suit or proceeding may be paid by the League in advance of the final disposition of such claim, action, suit or proceeding as authorized by the Board in the specific case upon receipt of an undertaking by or on behalf of such person to repay such amount unless it shall ultimately be determined that the person is entitled to be indemnified by the League. The indemnification provided herein shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any regulation, bylaw, agreement, insurance purchased by the League, vote or otherwise, or of any other indemnification which may be granted to any person apart from this provision and shall continue as to a person who has ceased to be a Trustee, officer, volunteer or employee and shall inure to the benefit of the heirs, executors, administrators of such a person.

#### **Article XI - Regulations and By-Laws**

Any Regulations and By-Laws consistent with this Constitution, embodying additional provisions for the government of the League, may be adopted and may be amended by the Board.

#### **Article XII - Dissolution/Merger**

The League may be dissolved or may be merged with another not for profit entity only by a two-thirds majority of the Voting Members present at an annual meeting, or special meeting called for that purpose.

Upon the dissolution of the League, the Board, after paying or making provision for the payment of all of the liabilities of the League, shall dispose of all of the assets of the League exclusively for the purposes of the League in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations determined by the Internal Revenue Service. Any such assets not so disposed shall be

disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located.

### **Article XIII – Amendments**

This Constitution may be amended only by a two-thirds vote of the Voting Members in attendance, a quorum being present, at the annual meeting, or a special meeting called for that purpose.

**REGULATIONS AND BY-LAWS**

of

**WESTERVILLE YOUTH BASEBALL AND SOFTBALL LEAGUE, INC. ("League")**

Organized as a not for profit corporation under the laws of the State of Ohio

(as Last Amended on October 9, 2022)

**ARTICLE 1 - MEETINGS AND VOTING**

- 1.01. The League shall hold an annual meeting at such place and time as shall be determined by the Board of Trustees ("Board"). Notice of time and place of such annual meeting shall be made known to the Voting Members of the League through publication and/or individual mailings not less than 10 days prior to the date of the meeting.
- 1.02. Special meetings of the League may be called by the President, a majority of the Board, or by petition of 10 percent of the Voting Members of the League. If the meeting is required by petition, the petition shall be presented to the Secretary at least 20 days prior to the requested date of the meeting. Notice of time and place of special meetings of the League shall be made known to the Voting Members of the League not less than five days prior to the date of the meeting.
- 1.03. At each annual or special meeting of the League, every eligible member present shall be entitled to vote. There shall be no proxy voting. A majority of those present, and eligible to vote, shall be required for election and questions brought to vote.
- 1.04. The presence of not less than 20 members eligible to vote shall be required to constitute a quorum for the transaction of business at any annual or special meeting of the League.
- 1.05. Eligible voters are those described as Voting Members in Article VIII of the Constitution of the League.

**ARTICLE 2 - ELECTION OF TRUSTEES**

- 2.01. The Board shall be composed of a maximum of thirteen members, and shall be defined as follows:
  - a. Elected by the Board (at a meeting of the Board prior to the annual meeting) - a maximum of seven Trustees, who will serve as:
 

President	1
Secretary/HR Director	1
Treasurer	1
Chief Financial Officer	1
Boys' Program Director	1
Girls' Program Director	1
Umpire Director	1
and/or other position(s) as defined by the Board.	

The term of office for Trustees elected by the Board shall be one year, beginning on the first day of the calendar month following the annual meeting.

**b. Elected by the Voting Members (at an annual meeting)**

"At Large" Representatives	2
Boys' Program Representatives	2
Girls' Program Representatives	2

The term of office for Trustees elected by the Voting Members shall be two years, beginning on the first day of the calendar month following the annual meeting. One-half of the full number in each category shall be elected in odd-numbered years and one-half of the full number in each category shall be elected in even-numbered years.

Each person elected as a Trustee by the Voting Members shall be appointed by the Board to fill one or more positions described in Article 6 (Duties of Officers and Trustees) of these Regulations and By-Laws, or other position(s) as defined by the Board.

2.02. In order to be nominated or elected to the Board, a person shall have served the League:

- a. On the League staff for a minimum of one playing season; or
- b. As a Head Coach for a minimum of two playing seasons.

All persons serving as League officers shall be eligible for nomination and election to the Board and, if elected, may serve in more than one capacity.

Any person who is suspended or barred from participation in the League may not be nominated and shall not be allowed voting privileges until reinstated by the Board.

2.03. At an annual meeting, the following order of business shall be followed for election of Trustees:

- a. The Trustees elected by the Board, and their offices, shall be announced.
- b. The Trustees elected by the Voting Members who are continuing as Trustees, and their positions, shall be announced.
- c. The Voting Members shall be advised of a Trustee's general responsibilities and areas of responsibility needing to be filled.
- d. Nominations for "At-Large" representatives shall be accepted from the floor, and the election of "At-Large" representatives shall be conducted. The nominees who receive the largest number of votes shall be elected as Trustees subject to their acknowledgment and acceptance of their election.
- e. After the "At-Large" representatives are elected, the Voting Members in attendance shall divide into two groups representing the Boys' Program and Girls' Program. Head Coaches and staff members shall become a part of the group in which they served during the twelve months immediately prior to the meeting.



Trustees and staff members who served or serve in capacities that do not fall under either program may choose to become a part of one of the groups.

- f. Nominations for Program representatives shall be accepted from the floor, and the election of Program representatives shall be conducted. The nominees who receive the largest number of votes shall be elected as Trustees subject to their acknowledgment and acceptance of their election.
  - g. After the Program representatives are elected, the groups shall reassemble as a whole and the results of the elections shall be announced.
- 2.04. No later than the next regular meeting of the Board following an annual meeting, the Board shall:
- a. Elect a Vice President, who shall be a Trustee other than the President. The Vice President shall serve in this capacity in addition to that person's other duties as a Trustee.
  - b. Appoint Trustees elected by the Voting Members to fill vacant positions on the Board.
- 2.05. Any Trustee may resign at any time by giving written notice to the President or Secretary. Such resignation shall take effect at the time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- 2.06. In the event of death, resignation, or inability to serve as a Trustee or officer, vacancies in the Board may be filled by a majority vote of the remaining Trustees, even though they be less than a quorum of the entire number of Trustees constituting a full Board. If a vacancy is among those Trustees elected by the Board, the new Trustee shall serve until the end of the term being filled. If a vacancy is among those Trustees elected by the Voting Members, the new Trustee shall serve until the next annual meeting, at which time a Trustee shall be elected to fill the remaining term by the group in which the vacancy has occurred.
- 2.07. In the event that a Trustee serves in more than one Board office and/or position, the Board may elect an additional Trustee or additional Trustees to achieve no more than the maximum number of Trustees allowed by these Regulations and By-Laws. If an additional Trustee is elected to serve as a Trustees elected by the Board, the new Trustee shall serve until the end of the term being filled. If an additional Trustee is elected to serve as a Trustee elected by the Voting Members, the new Trustee shall serve until the next annual meeting, at which time a Trustee shall be elected to fill the remaining term by the group in which the vacancy has occurred.

### **ARTICLE 3 - BOARD OF TRUSTEES**

- 3.01. The Board shall meet regularly, normally on a monthly basis, at such time and place as is determined by the President. Special meetings of the Board may be called by the President, or by the Secretary, upon receipt of the written request of at least three members of the Board.
- 3.02. A majority of the Trustees shall constitute a quorum in all matters, unless specified otherwise in the Constitution and/or Regulations and By-Laws of the League.

3.03. The Board shall approve all League contracts, volunteer appointments, hiring and release of employees, lists of vendors, and retention of services by independent contractors.

#### **ARTICLE 4 - DISCIPLINE**

4.01. The Board shall have the authority to suspend, remove or otherwise discipline any officer or Trustee, either with or without cause, whose conduct or performance of duties is considered detrimental to the best interests of the League. Any such action must be by a two-thirds vote of the other Trustees.

The Board or its representatives shall have the authority to suspend, remove or otherwise discipline any coach, player, umpire, parent or other person, either with or without cause, whose conduct or performance of duty is considered detrimental to the best interests of the League.

4.02. Any adult (a person 18 years of age or older), who is suspended, removed or otherwise disciplined by the Board or its representatives, shall have the right to appeal such action before a majority of the Trustees at a regular meeting or special meeting called for that purpose.

4.03. A parent or legal guardian of any child (a person 17 years of age or younger), who is suspended, removed or otherwise disciplined by the Board or its representatives, shall have the right to appeal such action before a majority of the Trustees at a regular meeting or special meeting called for that purpose.

#### **ARTICLE 5 - FINANCIAL POLICY**

5.01. The Board shall decide all matters pertaining to the finances of the League, and shall conduct the financial affairs of the League in a sound, business-like manner.

5.02. To equalize the benefits of the League for all participants, solicitation of funds shall be for the treasury of the League and contributions to individuals, teams or specific League playing divisions shall not be allowed.

5.03. The Board shall institute policy relative to the preparation and acceptance of an annual budget, periodic and annual presentation of financial reports, and internal review of the books of the League.

#### **ARTICLE 6 - DUTIES OF OFFICERS AND TRUSTEES**

6.01. The President shall:

- a. Preside at all meetings of the Board and the League.
- b. Serve as the Chief Executive Officer of the League.
- c. Act as the League's chief liaison with governmental bodies, including the City of Westerville and the Westerville City School District.
- d. Serve as an ex-officio member of all standing and special committees.
- e. Perform such other duties as are normally associated with the office of President.

6.02. The Vice-President shall:

- a. Preside at meetings in the absence of the President.
- b. Otherwise assist the President in the performance of the President's duties.

6.03. The Secretary/HR Director shall:

- a. Have custody of the Constitution, Regulations and By-Laws and all other records of the League.
- b. Keep an accurate record of the meetings and other activities of the League and of the Board.
- c. Be responsible for all correspondence on behalf of the League.
- d. Maintain the League calendar of activities.
- e. Serve as Chair of the Rules Committee.
- f. Be responsible for the reservation of all meeting facilities.
- g. Develop and supervise the implementation of programs and activities to solicit persons to serve the league in both volunteer and paid positions, upon approval of the Board.
- h. Supervise the development and maintenance of all listings of potential volunteers and persons who are serving or have served in such capacities for the league.
- i. Conduct required volunteer background checks and supervise the completion of other required certifications including concussion training and "Lindsay's Law" as applicable and approved by the Trustees.

6.04. The Treasurer shall:

- a. Receive and disburse all funds with the approval of the Board.
- b. Keep an accurate accounting of all funds received and disbursed for the League.
- c. Submit a financial report at all regular meetings and at such other times as may be requested by the President; and compile an annual report of League finances.
- d. Provide the books of the League and such other documentation as requested to the Finance Committee for review.
- e. Oversee the telephonic services of the League.
- f. Serve as an ex-officio member of the Finance Committee.

6.05. The Chief Financial Officer shall:

- a. Serve as Chair of the Finance Committee.
- b. Supervise the preparation, presentation and transmittal of an annual budget for the League and all required governmental reports and filings.

- c. Supervise the collection of all funds due to the League and the pricing of all items offered or sold by the League.
  - d. Develop and supervise the implementation of programs and activities to raise funds for the League, including the solicitation of donations, advertising, gifts and bequests, upon approval of the Board.
  - e. Develop, review and recommend policy regarding fundraising, suitable depositories for League funds, suitable types and amounts of League investments and borrowing.
- 6.06. The Boys' Program Director and Girls' Program Director, for their respective programs shall:
- a. Establish a program staff to assist the program director in the administration of play for each season, and secure the services of staff members.
  - b. Supervise the process of finding sufficient numbers of Head Coaches for each season of play.
  - c. Supervise all skill assessments and distribution of participants among program leagues and teams; and maintain any listing of eligible players not assigned to teams who may be available as replacement players.
  - d. With the other Program Director and Fields Director, establish equitable field usage schedules for all programs and program leagues.
  - e. Supervise the development of playing schedules, determination of equipment needs, and recommendations of playing age and rule changes.
  - f. Supervise the day-to-day operation of each playing season for the program.
- 6.07. The Umpire Director shall:
- a. Establish an umpire program staff to assist the Umpire Director in the administration of an umpire program for each season, and secure the services of staff members.
  - b. Supervise the process of finding sufficient numbers of umpires for each season of play.
  - c. Supervise all umpire training and review sessions; supervise the evaluation of all umpires during and after each season.
  - d. Supervise the assignment of umpires for games; and maintain any listing of replacement and substitute umpires.
  - e. Supervise the day-to-day operation of the umpire program for each playing season.
  - f. Recommend umpire fee schedules for each playing season; supervise accurate listings of umpire fees to be paid each umpire and transmit such listings to the Treasurer for payment.
- 6.08. The Concession Director shall:

- a. Establish a concession staff to assist the Concession Director in the administration, implementation and operation of all League concession activities and secure the services of staff members.
- b. Develop and supervise the implementation and operation of all concession activities of the League, including recommendation of vendors and development of concession facilities, upon approval of the Board.
- c. Supervise the acquisition, placement, maintenance and repair of all concession facilities, equipment and supplies.
- d. Supervise the process of finding sufficient personnel to operate concession activities for each season of play.
- e. Supervise the day-to-day operation of concession services at all applicable venues.

6.09. The Equipment & Events Director shall:

- a. Establish an equipment staff to assist the Equipment Director in the administration, maintenance and preservation of League equipment, and secure the services of staff members.
- b. Supervise all storage facilities of the League.
- c. Supervise the distribution, collection and repair or replacement of team, field box and other League equipment, uniforms and supplies before, during and after each playing season. Maintain records of all outstanding equipment and the persons, teams and/or leagues responsible for its return.
- d. Supervise the preparation of all team, field and other stored League equipment, uniforms and supplies for a physical inventory after the last season of each year; assist the Purchasing Director in the inventory process.
- e. Recommend League standards for equipment, uniforms and game supplies to the Boys' Program Director, Girls' Program Director and Purchasing Director.
- f. Work with officers and Trustees to develop, schedule and supervise League training clinics and programs for players, coaches, umpires and others, as approved by the Board.
- g. Supervise League special activities and events approved by the Board, such as Photo Day, All Star Games and parades.

6.10. The Fields Director shall:

- a. Establish a fields staff to assist the Fields Director in the administration, maintenance and preservation of League standards for fields, and secure the services of staff members.
- b. Work with appropriate personnel of the City of Westerville, Westerville City School District and other governmental bodies to secure the use of fields for League programs; negotiate contracts for such field usage and present them to the Board for approval.

- c. Work with appropriate personnel of the City of Westerville, Westerville City School District, other governmental bodies and vendors approved by the Board to develop and implement a maintenance program and schedule for fields being used by the League; work with governmental bodies and vendors to assure that there are adequate additional facilities, such as restrooms, for the use of all participants in League programs.
- d. Work with the Boys' Program Director and Girls' Program Director to develop and implement a plan for the equitable allocation of available fields for each playing season.
- e. Supervise the dissemination of information regarding field playing conditions to League personnel, coaches, umpires and participants.

6.11. The Marketing Director shall:

- a. Establish a marketing staff to assist the Marketing Director in the administration, implementation and operation of all League marketing, publications and other marketing efforts and secure the services of staff members.
- b. Develop and maintain relationships with local media, including newspapers, radio, television and cable access outlets, encouraging the media to publish and/or announce League information, standings and scores, events and activities.
- c. Supervise the development and maintenance of League internet and worldwide web services and materials.
- d. Develop and supervise the publication and distribution of all League brochures, newsletters, posters, signs and general mailing materials, as approved by the Board.
- e. Work with all officers and Trustees to develop leader and coach resource handbooks and materials; publish such handbooks and materials and help with their distribution.
- f. Publicize, through advertising and other methods, all League activities and events.

6.12. The Purchasing Director shall:

- a. Establish a purchasing staff to assist the Purchasing Director in the administration and operation of all League purchasing programs and secure the services of staff members.
- b. Develop and supervise the relationships with all League equipment, uniform, award, publication and supply vendors; maintain and distribute listings of approved vendors and pricing plans.
- c. Develop, recommend, maintain and distribute listings of League standards for equipment, uniforms, awards and supplies. Supervise the solicitation of bids, quotations, contracts and accounts as needed by the League, presenting recommendations to the Board for approval.

- d. Order and supervise the receipt of all League equipment, uniforms, awards, game and annual supplies; supervise the printing of League materials.
- e. Supervise a physical inventory of all team, field and other stored League equipment, uniforms and supplies after the last season of each year; compile and maintain records of other League equipment, uniforms and supplies as reported by League Trustees and staff members; recommend levels and amounts necessary to be purchased for the following year.
- f. Maintain relationships with League insurance and bonding agents and companies, and supervise the acquisition and maintenance of insurance and bond coverage.

6.13. The Chief Technology Officer/Registration Director shall:

- a. Supervise the maintenance, operation and update of the ewybsl website/registration application for the purposes of League registration, scholarship/payment plans, team rosters, practice/game/umpire scheduling activities, historical database records and other functions approved by the Board.
- b. Work with the Chief Financial Officer to ensure all registration fees are accurately reflected and accurately accounted for.
- c. Propose updates and enhancements to the ewybsl website/registration application to provide a Board approved level of service for all registrants, volunteers, umpires and Trustees. Coordinate the development of Board approved updates and enhancements with approved technology vendor(s).
- d. Supervise all regular and late in-person registration sessions as approved by the Board.

6.14. In addition to specific duties of officers and Trustees described herein, all officers and Trustees shall:

- a. Provide regular reports to the Board summarizing the status of the programs and staff efforts under their areas of responsibility, needs and concerns, and actions needed by the Board.
- b. Provide, in a timely manner, all information requested by Trustees, committees and other persons which is necessary to complete their tasks.
- c. Transmit all records to any person elected to succeed him or her in that office.
- d. Perform all other duties assigned by the Board.

## **ARTICLE 7 - STANDING COMMITTEES**

7.01. Executive Committee. The Executive Committee shall be chaired by the President and consist of the President, Baseball Program Director, Softball Program Director and two (2) additional Trustees appointed by the President. The Executive Committee shall represent the League between meetings of the Board and shall have the power to make decisions for the League, by a majority vote of all members,

in matters that the Executive Committee believes should not be postponed until the next meeting of the Board.

- 7.02. Nominating Committee. At the next meeting of the Board following the League annual meeting, the President shall appoint a Nominating Committee consisting of two Trustees elected by the Board and two Trustees elected by the Voting Members, one of which shall be the Secretary/Human Resources Director; the President shall designate one of the members as Chair. It is the responsibility of the Nominating Committee to solicit the names of prospective officers, Trustees and other key League personnel, review the qualifications of such persons and determine if those persons are willing to serve the League in such suggested capacity. At the meeting of the Board prior to the annual meeting, the Nominating Committee should present a slate of those persons willing to serve for the following term.
- 7.03. Finance Committee. The Finance Committee shall be chaired by the Chief Financial Officer and consist of the Chief Financial Officer, the Treasurer, and two other Trustees. The Finance Committee shall prepare and present an annual budget for the League to the Board for approval; shall be charged with reviewing the books, records and financial activities of the League on at least an annual basis; shall oversee and assist with all fund-raising activity on behalf of the League; shall oversee and assist with the pricing of all items offered or sold by the League; and, at the request of the Treasurer, shall assist with the collection and handling of League funds.
- 7.04. Rules Committee. The Rules Committee shall be chaired by the Secretary/Human Resources Director and consist of the Secretary/Human Resources Director, Baseball Program Director, Softball Program Director and Umpire Director. The Rules Committee shall meet at least annually to review current playing age divisions and playing rules and assure consistency, where possible, among the playing leagues; consider all suggested changes and recommend final playing age divisions and playing rules for the following year's playing seasons to the Board.

## **ARTICLE 8 - SPECIAL COMMITTEES**

Special Committees may be appointed by the President for such purposes deemed necessary. Committee duties, authority, responsibilities and term of service shall be outlined at the time of the appointment. The term of service of any such committee may be shortened, lengthened or terminated by the Board.

## **ARTICLE 9 - ROBERTS RULES**

The rules contained in the most current edition of "Robert's Rules of Order" in the possession of the Secretary shall govern all League meetings, meetings of the Board and League Committees in all cases in which they are applicable and not inconsistent with these Regulations and By-Laws or any special rules of order the League shall adopt.

## **ARTICLE 10 - AMENDMENTS**

These Regulations and By-Laws may be amended by two-thirds vote of the Board at any regular meeting or special meeting of the Board called for that purpose, provided that



notification of this purpose is provided to the Trustees at least 10 days in advance of the date of such meeting.



Published by:

Westerville Youth Baseball and Softball League

Westerville, Ohio, November 2022